

CITY OF MILFORD
REGULAR MEETING
MAY 2, 2005
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 2nd day of May 2005 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Terry Good, Lyle Neal; Attorney Robert Blevens; City Clerk Jeanne Hoggins; Chief of Police Forrest Siebken. Also present: Craig Vincent and Bill Johnson with NPPD, Gary TeSelle, and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:32 p.m.

MINUTES: A motion was made by Fortune and seconded by Neal to approve the minutes of the April 5, 2005 meeting. Roll call vote: Fortune yes, Neal yes, Bruha yes, Good yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Bruha and seconded by Neal that the following bills in the amount of \$40,200.94 approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Neal yes, Fortune yes, Good yes. Motion carried.

SALARIES:

40365	Mark Frey	1219.03
40366	Forrest K Siebken	1174.64
40367	Mavis Lynn Ferris	27.89
40368	Jeanne M Hoggins	1072.83
40369	Gary Lee TeSelle	938.12
40370	Scott Dean Fosler	945.91
40371	Robert L Hull	768.03
40372	Beverly J Wehrs	496.95
40373	Edna A Riedl	403.91
40374	David R Dahle	1015.95
40375	Louis J Bialas	912.93

40376	Arlene F Sieck	308.96
40377	Bryce C Johnson	776.84
40378	Philip Winkelmann	776.84
40379	Regan Beranek	123.12
40380	George A Matzen	228.75
40381	Joshua S Wiley	36.20
40382	Tracy L Yeackley	555.98
40383	Todd A LaVelle	727.13
40385	Mark Frey	1219.03
40386	Forrest K Siebken	1174.64
40387	Jeanne M Hoggins	1072.83
40388	Gary Lee TeSelle	736.40
40389	Scott Dean Fosler	900.55
40390	Robert L Hull	784.60
40391	Beverly J Wehrs	496.95
40392	Edna A Riedl	359.65
40393	David R Dahle	877.38
40394	Louis J Bialas	839.69
40395	Arlene F Sieck	253.58
40396	Bryce C Johnson	791.17
40397	Philip Winkelmann	776.84
40398	Regan Beranek	139.91
40399	George A Matzen	240.59
40400	Tracy L Yeackley	555.99
40401	Todd A LaVelle	727.13
40403	Roger L Kness	293.99
40404	Joyce Elaine Plessel	184.70
40405	Ricky Gene Fortune	138.52
40406	Dean Alan Bruha	138.52
40407	Emerson L Neal	138.52
40408	David Terry Good	138.52

GENERAL FUND:

40263	Ameritas Life Ins. – Pension	1413.15
40322	US Postmaster – Utility Billing	141.29
40323	American Fence – Backstop and Pool Fence Repair	1148.00
40324	Alltel – Directory Ad, cellular, internet, paging	270.14
40325	Aramark – Pants & Rags	215.12
40326	Butch’s Welding – Welding, pipe, labor	87.12
40327	Culligan Water – Soft Water	19.00
40328	Farmers Cooperative – Gas/Diesel for March	1282.42
40329	Deep Rock – Drinking Water	12.39
40330	Eakes Office Plus – Green Bar Paper	93.92

40331	Elmo Data Supply – Ink Ribbons	137.48
40332	The Garbage Co – Garbage Pickup	115.14
40333	Great Plains One-Call – One Calls for March	16.66
40334	Heartland Auto Body – Door Panel Repair	42.00
40335	Heiman Fire Equipment – Poly Bag Universal Kit	85.65
40336	Hornady – 20 Boxes Ammunition	34.40
40337	JEO Consulting – Comprehensive Plan	1652.00
40338	Johnson Service – Clean & TV Pipe, Root Sawing	1791.80
40339	Roger Kness – Mileage to NPZA Conference	69.13
40340	Lou’s Sporting Goods – Soft Touch Balls	27.08
40341	Meyer-Century Labs – Paint, liner, paint thinner	2051.80
40342	Memorial Health Care Systems – Hep B (S. Guthrie)	99.00
40343	Midwest Heating – Work on Heater @ Fire Hall	127.80
40344	Milford A/C – Work on A/C @ City Hall	2120.00
40345	Milford Supermarket – Food, paper towels	76.16
40346	Milford Times – Notices, Envelopes, Ball Registration	355.18
40347	Mutual of Omaha – Disability	79.33
40348	NE Dept of Revenue – March Sales Tax	1563.15
40349	NPPD – Service for March	4330.15
40350	Nebraska Office of Hwy Safety – Mouth pieces	98.00
40351	NE Tech & Telecomm – Service for March	514.91
40352	VOID	
40353	Aquila – Service for March	914.48
40354	Pizza Kitchen – March 17 (27 meals)	109.50
40355	Rediger Chevrolet – Replace Gas Tank	107.10
40356	Roxanne Roth – Cleaning Service for March	305.00
40357	Mrs. Wayne Roth – Sheet Cakes	36.00
40358	Schlegel’s Groceries – Cat Food, Milk, Groceries	21.44
40359	SPPD – Wells 1 & 2	234.89
40360	Robert Smejkal – Elbow, hose mender, adapter	22.08
40361	Bruce Stutzman – Volleyball League	800.00
40362	Subway Motors – Tire repair, steering problems	246.90
40363	Sunrise Country Manor – 336 March Meals	1209.60
40364	NAPA – Car wash, key, hose, clamp, ext cord	317.60
40384	Ameritas Life Ins. – Pension	1413.15
40409	Aflac – Dis, Cancer, Acc, Supp’l	334.16
40410	Blevens Law Office – Legal Services for April	350.00
40411	Custom Woods – Book Case	618.60
40412	EMP – Gloves, pillow, sodium chloride	273.21
40413	Fort Dearborn Life – Group Life Ins.	103.20
40414	Fortis Benefits – Health Ins.	7242.91
40415	Heartsong Presents – 4 Books	10.99

40416	Hawkins Water – Instrument	32.21
40417	Ingram Library – 34 Books	341.83
40418	Junior Library – 6 Books	68.70
40419	KAPCO – Office Supplies	225.67
40420	Roger Kness – Mileage to Energy Code	49.60
40421	Library Store – Crayons, Stamp Pad	55.12
40422	Lincoln Winlectric – AA Batteries	50.60
40423	Meyer-Century Labs – White Gloss Traffic Paint	576.10
40424	Midwest Tape – 2 DVD’s	44.58
40425	Milford A/C & Appliance – Parts, Service Call	150.00
40426	Milford School Dist. – Parking Fines	35.00
40427	Milford Volunteer Fire – IV Administration Training	250.00
40428	Municipal Supply – Ball Valves, Fittings	206.42
40429	Nebraska Health Laboratory – Coliform Test	30.00
40430	Office Depot – Norton Antivirus, UPS Backup	167.93
40431	Orschlens – Poly Storage Tank, Winch	248.98
40432	Pleasant Dale Fire – Continuing Ed @ P. Dale Fire	62.50
40433	Pioneer Overhead Door – Repair Door @ Fire Hall	347.36
40434	Reader Service – 3 Books	15.72
40435	Edna Riedl – Mileage, 4 Books	82.39
40436	Roxanne Roth – Cleaning Service	350.00
40437	SLS League – League Fee’s 10-12-16’s	375.00
40438	Southeast Library Systems – Training @ Hamilton Coll.	10.00
40439	Wayne Stohlman – Lodging, Conference, Meals	281.20
40440	Union Bank – Gary TeSelle Acct. # 5562939	300.00
40441	Wergin’s Lawn Service – Fertilize	40.00
40442	Rob Baker – WA Deposit Refund	37.22
40443	Tim Hergenrader – WA/SW Deposit Refund	50.29
40444	Bob Soulliere – WA Deposit Refund	30.83
40445	Danyi Woods – WA Deposit Refund	27.90

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning Commission minutes for April 14, 2005; Library Board minutes for April 21, 2005; Milford Aging Services Commission minutes from April 19, 2005; and Police Dept. Activity Report for April 2005. Bruha reported Olsson Assoc representatives were out today and looked at 5th Street between “B” & “F”. Traffic studies will need to be done both vehicle and pedestrian. Olsson Assoc. will provide ideas to address the problem. Good informed the Council that the Sr. Center budget has been submitted. Library Board has rewritten job descriptions and evaluation forms for duties at the Library. Milford Aging Services Commission is in the process of doing the same thing. Chief Siebken reported 965 total calls for the month of April 2005. Fortune -

The NARSIS report was presented by the Fire Dept. along with a Fire Calls report for March and April. Gary TeSelle noted that May is the busiest time of the year for the Maintenance Dept.

The Webelos of Pack 290 arrived at the meeting. Leaders: Eric Landkamer and Ben Ramirez. Scouts: Gabriel Ramirez, Trevor Knorr, Zach Compton, Kyle Hoggins and Jason Landkamer. Mayor Plessel welcomed them to the meeting.

COMMUNICATIONS: *Sales tax received for the month of February 2005 was \$10,854.69. * Sale of surplus property at the Bee Auction totaling \$956.70.

UNFINISHED BUSINESS:

Street Revitalization Project: Bruha reported that Olsson Assoc. had representatives out today and they walked First Street between Walnut and "C" St. and also south on "B" St. to the alley. Issues of discussion were primarily replacing sidewalks but also water mains and condition of storm sewers. Olsson Assoc. will put together proposals and look into possible alternative funding options. The ice issue in front of Backyard Creations was mentioned as a problem by Frey. Other items of discussion were storm sewer repairs and slope of sidewalk into businesses. No red flags came up as far as sloping of sidewalks. The sidewalks previously repaired will not need to be removed. When Bruha receives figures from Olsson Assoc. he will present them back to the Council and the business owners keeping everyone informed.

Employee Handbook: Fortune researched and reported that the State of NE and other municipal entities consider holiday pay as hours worked. He stated this is not a budget issue since it doesn't happen that often but a fairness issue. Fortune asked Chief Siebken to review how this might affect the Police Dept. Siebken noted that if holiday pay would be considered hours worked then 4 of his officers would be eligible to get time and a half. Fortune didn't think this would happen to often and since the City is a bit under staffed that it would be a nice benefit. He opened it up for discussion by the other council members. Discussion was held as to the number of hours each dept. had to work before over time came into effect. Neal was in favor of having the Clerk rewrite this section of the handbook and bring the verbiage back to the Council for review. Blevens worded the change as "holiday pay considered as hours worked". He questioned the employee that actually worked on a holiday and the pay amount for this employee being 2 ½ times. Bruha stated that for the Maintenance Dept. the overtime issue may happen occasionally. The Police Dept. would be getting overtime for every holiday, which would affect their salary budget. Fortune did not seem to think it would happen that much. Chief Siebken and Hoggins will review

wording of the current handbook and write some proposals for review next month.

NEW BUSINESS:

Approve Webermeier Scholarships: The Committee interviewed and selected 7 new recipients along with approving the remaining 19 for total of 26 scholarships. A motion was made by Neal and seconded by Bruha to approve the 26 scholarship recipients at \$490.40 per semester for the 2005-2006 school year. Roll call vote: Neal yes, Bruha yes, Fortune yes, Good yes. Motion carried.

Hire & Set Wages for Part-time Maintenance Employees: A motion was made by Neal and seconded by Bruha to approve hiring Aaron Miller and Marcus Siebken with appropriate pay increase and authorize the Maintenance Supt. to hire a third employee if needed for mowing. Roll call vote: Neal yes, Bruha yes, Fortune yes, Good yes. Motion carried.

First Street Light Proposal – NPPD: Craig Vincent and Bill Johnson presented 4 different options for street lighting for the Council to consider. Options ranged from repainting the existing poles to replacing the existing poles with new decorative lamps. The options presented are being attached to these minutes as part of the permanent record.

Jeff and Arlene Sieck arrived.

Introduction and Adoption of Ordinances:

2003 International Codes

2003 International Energy Conservation Code

Item tabled for the June meeting.

Executive Session – Personnel: A motion was made by Fortune and seconded by Bruha to go into Executive Session. Roll call vote: Fortune yes, Bruha yes, Good yes, Neal yes. Motion carried and Council adjourned from regular session at 8:28 pm. A motion was made by Fortune and seconded by Neal to return to regular session. Roll call vote: Fortune yes, Neal yes, Bruha yes, Good yes. Motion carried and Council returned to regular session at 8:54 pm.

ADJOURNMENT: A motion was made by Bruha and seconded by Good to adjourn the meeting. Roll call vote: Bruha yes, Good yes, Fortune yes, Neal yes. Motion carried and meeting adjourned at 8:55 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and

done by the Mayor and Council on May 2, 2005 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk